

22 January 2015

This record relates to Agenda Item 117

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: COUNCIL TAX BASE 2015/16

AUTHOR: HEATHER BENTLEY

THE DECISION

- 1) Approves this report for the calculation of the council's tax base for the year 2015/16.
- 2) Agrees that in accordance with the Local Authorities (Calculation of Tax Base) (England) Regulations 2012, the amounts calculated by Brighton & Hove City Council as its council tax base for the year 2015/16 shall be as follows for each:-
 - a) Brighton and Hove in whole – 83,633.50 (as detailed in appendix 1)
 - b) Royal Crescent Enclosure Committee – 30.30 (as detailed in appendix 2)
 - c) Hanover Crescent Enclosure Committee – 42.10 (as detailed in appendix 3)
 - d) Marine Square Enclosure Committee – 67.70 (as detailed in appendix 4)
 - e) Parish of Rottingdean – 1,516.60 (as detailed in appendix 5)
- 3) Agrees that for the purposes of Section 35(1) of the Local Government Finance Act 1992, the expenses of meeting the special levies issued to the council by the Enclosure Committees, shall be its special expenses.
- 4) Agrees that the Enclosure Committees and Rottingdean Parish are paid the required council tax reduction grant of c£5,000 in total, to ensure they are no better or no worse off as a result of the introduction of the council tax reduction scheme for the reasons set out in paragraph 3.7.

ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

It is a requirement of the Local Government Finance Act 1992 and associated regulations that the tax base is calculated for the purpose of setting the Council Tax in 2015/16 before 31 January 2015 and this report enables the Council to fulfil that requirement.

CONCLUSION

The calculation of the council tax base is determined largely by regulation and is based on the best information available at this time. Options relating to the council tax reduction scheme and changes to discounts were considered, and agreed by full

Council in December 2014.

Proper Officer:

Date: 23 January 2015

Mark Wall, Head of Democratic Services

Signed:

A handwritten signature in black ink, appearing to read 'Mark Wall', written over a horizontal line.

CALL-IN FOR SCRUTINY

Note: This decision will come into force at the expiry of 5 working days from the date of the meeting at which the decision was taken subject to:

- (i) any requirement for earlier implementation of the decision or,
- (ii) the decision being called in for review by 5 Members from two or more Groups represented on the Council.

22 January 2015

This record relates to Agenda Item 118

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: BUSINESS RATES RETENTION
FORECAST 2015/16

AUTHOR: JAMES HENGEVELD

THE DECISION

- 1) To note the amount forecast to be received by council in 2015/16 from its share of local business rates and section 31(Local Government Act 2003) compensation grants is £56.544m based on the latest data. This is £0.222m above the forecast used in the December 2014 budget update report.
- 2) Agree the NNDR1 2015/16 form at Appendix 1 as amended.

ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

The council has a statutory duty to agree a business rates forecast, set out a forecast surplus or deficit for 2014/15 and submit an NNDR1 form by the 31 January 2015.

CONCLUSION

The completion of the NNDR1 form is prescribed in the completion guidance notes from CLG.

Proper Officer:

Date: 23 January 2015

Mark Wall, Head of Democratic Services
Signed:



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22 January 2015

This record relates to Agenda Item 119

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: SUSTAINING THE STRONGER
FAMILIES STRONGER COMMUNITIES
PROGRAMME IN 2015/16

AUTHOR: SARAH COLOMBO

THE DECISION

That the Committee agree the grant carry forward from 2014/15 to 2015/16 of the Troubled Families Programme funding of £596,000 as outlined in paragraph 3.5 below.

ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

Agreement for the carry forward of Stronger Families Stronger Communities Funds will ensure the smooth transition to the second phase of a successful programme that supports improved outcomes for high need, high cost families in the City.

CONCLUSION

The Troubled Families Programme is a successful local intervention. It will deliver further high quality family intervention with some of the most vulnerable families in the City and it has generated substantial income. The expanded programme requires an increased focus on working with Children's Social Work in order to reduce the risk of children going into care as part of the Children's Services modernisation and value for money plans.

Without contingency funding we risk a significant shortfall in running costs over the first year and possibly beyond, this would threaten the ongoing delivery of the programme.

Troubled Families and the Early Help Strategy

The current and expanded local programmes are integral to the delivery of the Children's Early Help Strategy, in particular the new infrastructure arrangements with the Local Safeguarding Children Board to publish a thresholds document and establish multi-agency safeguarding and early help hubs in order to respond swiftly to risk and to understand and manage need more effectively by providing support and targeted interventions earlier. The Early Help Partnership Board approved the carry forward proposals detailed in this paper at its December 2nd meeting. A paper seeking approval to continue with the next stage of the Early Help Strategy and the expanded national Troubled Families programme was agreed at the December Health and Wellbeing Board.

Risks to Children's Services priorities

To not continue with the programme would be to seriously undermine one of the key priorities of the Children Services Plan to 'explore how we can efficiently deliver high quality services for our children and young people at a lower cost.'

Proper Officer:

Date: 23 January 2015

Mark Wall, Head of Democratic Services

Signed:

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22 January 2015

This record relates to Agenda Item 120

RECORD OF POLICY & RESOURCES COMMITTEE

POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: STREET LIGHTING INFRASTRUCTURE
INVESTMENT OPTIONS BUSINESS
CASE

AUTHOR: GILL PACKHAM

THE DECISION

- 1) Approve the principle of formalising a £26m 'Invest to Save' city wide street lighting feasibility assessment with the Green Investment Bank or other potential investors.
- 2) Grant approval to officers to review 'best practice' approaches and solutions including joint investment options with SE7 authorities.
- 3) Give permission for officers to resource the preparation of a detailed financial model to inform a full business case submission to a subsequent P&R Committee in late 2015/early 2016.

ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

This is an opportunity to explore alternative future funding to enhance the city and enable long term financial and carbon savings and reducing our total cost of ownership.

CONCLUSION

Sources explored include Salix funding which has limitations as it requires a payback period of 5 years or less.

Institutional (Pension) Funding has inflation linked returns which tend to make this a relatively expensive financial option.

Private Finance Initiatives (PFI) are not currently available from the government.

Proper Officer:

Date: 23 January 2015

Mark Wall, Head of Democratic Services

Signed:



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22 January 2015

This record relates to Agenda Item 121

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: HOUSING RELATED SUPPORT
COMMISSIONING PLAN

AUTHOR: RICHARD DENYER-BEWICK

THE DECISION

- 1) Notes the contents of the report and agrees to the proposed commissioning and procurement plans for externally provided support services for up to five financial years (2015-16 to 2019-20 inclusive) subject to annual Budget Setting agreed at Full Council.
- 2) Agrees to the proposed review of directly provided (in house) support services and the development of future delivery model options to achieve savings, better value for money and strategic commissioning plans for delivering services to vulnerable people.
- 3) Agrees to delegate authority to the Executive Director of Adult Services to procure and enter into any contract to secure effective delivery of support services for vulnerable people as outlined in Section 6 of this report. Decisions shall be made in consultation with the Executive Directors of Environment, Development & Housing, Children's Services, Finance & Resources, Director of Public Health and the Monitoring Officer
- 4) Agrees that commissioning and procurement plans from April 2015 will be aligned with priorities within the Council's Housing Strategy 2015, Homelessness Strategy 2014-19, the Council's priorities for the integration of social care and health through the Better Care Plan and priorities agreed through the city's Health and Wellbeing Board or Housing Committee.

ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

This report seeks approval of commissioning proposals in order to implement contractual and service changes to deliver efficiency savings.

CONCLUSION

A Commissioning Plan is required from April 2015 outlining commitment to fund services through the housing related support and homelessness prevention budgets as the majority of contracts come to an end at the end of March 2015 and the proposed savings of £2m full year effect require significant changes to service design in the city.

Proper Officer:

Date: 23 January 2015

Mark Wall, Head of Democratic Services

Signed:



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22 January 2015

This record relates to Agenda Item 122

RECORD OF HOUSING COMMITTEE

POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: NEW HOMES FOR NEIGHBOURHOODS
- KENSINGTON STREET - FINAL
SCHEME APPROVAL

AUTHOR: JAINE JOLLY

THE DECISION

Agree that the site is appropriated to the Housing Revenue Account for a capital receipt of up to £225,000 for the development of new housing.

ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

The delivery of new homes helps to meet the City's strategic objectives as set out in the Council's Housing Strategy and City Plan. This is an excellent opportunity to provide up to 12 much needed affordable homes to rent in the city centre. The local authority is in a unique position to deliver the site, being able to resolve Right to Light issues that may otherwise prove problematic to a private developer and has a procured partnership with Guinness ready to move the project forward.

CONCLUSION

There are none association with this report.

Proper Officer:

Date: 23 January 2015

Mark Wall, Head of Democratic Services

Signed:



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22 January 2015

This record relates to Agenda Item 123

RECORD OF POLICY & RESOURCES COMMITTEE

POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: ROYAL PAVILION ESTATE CAPITAL PROJECT

AUTHOR: RICHARD DAVIES

THE DECISION

- 1) That Policy & Resources Committee notes the progress made to date on the Royal Pavilion Estate capital project Phase 1, which has an estimated cost of £19.1 million, and the successful bids for ACE Stage 2 match funding and HLF Round 1 match funding totalling £10.8million towards these Phase 1 capital works.
- 2) That Policy & Resources Committee agrees that a Round 2 HLF bid is prepared and submitted for the Phase 1 capital works to the Brighton Dome and delegates authority to the Assistant Chief Executive and Executive Director, Finance & Resources to prepare, sign off and submit this bid.
- 3) That Policy & Resources Committee agrees that further bids to HLF are prepared and submitted for subsequent phases of capital works to the Royal Pavilion Estate and delegates authority to the Assistant Chief Executive and Executive Director, Finance & Resources to prepare, sign off and submit these bids.
- 4) That Policy & Resources Committee agrees the Procurement Strategy described in paragraphs 3.11 to 3.17 of this report.
- 5) That Policy & Resources Committee delegates authority to the Assistant Chief Executive and Executive Director, Finance & Resources to; procure the architect led design team to deliver the Phase 1 capital works and enter into contracts for these works following the procurement, subject to receiving planning permission; and procure and commission further works to satisfy HLF bid requirements, including the Interpretation Strategy, Brand Identity & Wayfinding and Management & Maintenance Plan.
- 6) That Policy & Resources Committee notes the funding requirements for the project and commits the council to match funding of £0.75 million for the Phase 1 capital works.
- 7) That Policy & Resources Committee authorises spend against the ACE and HLF secured match funding for the Phase 1 capital works for the appointment of an architect led design team to carry out the detailed design, prepare contract documentation and procure a main contractor.
- 8) That Policy & Resources Committee approves £10,000 from the council's 2014/15 Strategic Investment Fund to provide support to progress the project.

- 9) That Policy & Resources Committee confirms the council commitment to the Royal Pavilion Estate capital project, agrees to act as lead organisation and supports continued joint working with the Brighton Dome & Festival Limited (BDFL) and the Royal Pavilion & Museums.
- 10) That Policy & Resources Committee notes the need to formalise the relationship between the Council and BDBF and the possible advantages of an incorporated joint venture delivery vehicle for the project and that the Assistant Chief Executive and Interim Director Finance & Resources will appraise options and negotiate terms with BDFL, with the outcome being presented to a future Policy & Resources Committee for approval.

ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

The opportunity of ACE and HLF funding, along with other funding sources, must now be taken if the future of the historic fabric of the buildings and the Garden is to be secured.

The advice from HLF that the project should be phased is considered sound and allows programming of resources and fundraising in a measured way over the project lifetime. This approach has been supported by the successful ACE and HLF funding approvals for Phase 1 works.

Detailed design for the Corn Exchange and Studio Theatre, construction works, Interpretation Strategy, Brand Identity & Wayfinding and Management & Maintenance Plan will form the Phase 1 works. This phase will demonstrate the ambition of the parties' approach to the Royal Pavilion Estate to create transformational change. This ambition will underpin future fund raising for subsequent phases.

CONCLUSION

The Stage 1 HLF bid that was submitted in November 2013 was unsuccessful and HLF advice was to phase the capital works and submit smaller bids for each phase. This approach is now being adopted instead of carrying out all the works together.

The option of doing nothing is untenable as major investment and a sustainable business model are urgently required to protect the historic fabric of the buildings and the Garden for future generations.

User-feedback collected by BDFL suggests that the changes and improvements throughout the building are definitely required to enhance the audience experience and to encourage further visits and spend in the venues. The proposed works will contribute to creating a world-class cultural destination in the heart of Brighton & Hove and delivers a strong model for long term financial resilience, not only to the Estate itself but through job creation and impact on the visitor economy, to the City as a whole.

Proper Officer:

Date: 23 January 2015

Mark Wall, Head of Democratic Services

Signed:



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22 January 2015

This record relates to Agenda Item 124

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: DEVELOPING DOMESTIC VIOLENCE
AND SEXUAL VIOLENCE SPECIALIST
SERVICES FOR 2015/16 ONWARDS

AUTHOR: LINDA BEANLANDS

THE DECISION

That the Policy & Resources Committee approves the tendering of a specialist service through a competitive procurement process for a 3 year contract with an option to extend by up to a further two years (at the Council's discretion).

That delegated authority is granted to the Director of Public Health to approve the award of a contract to the successful bidder(s) following recommendations of the tender evaluation panel with an option to extend by up to a further two years.

ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

Tendering for the supply of a specialist service for victim/survivors of Domestic Violence & Abuse and Rape, Sexual Violence & Abuse will allow the merger of the contracts currently held in a transparent manner, respecting the principles of equality in market competition.

Following tendering, the resulting contract will allow the growth and development of a strong provider in the city. This will allow further development of responses to these crime types in the context of the wider VAWG strategy.

CONCLUSION

The Council currently has two contracts with providers of specialist services. As both are due to end, it is timely to commission a single service. This approach and intention has been developed and supported by the Safe in the City Partnership Board and the VAWG Programme Board.

It was suggested that, instead of a competitive tender process, a direct grant or negotiated procedure be undertaken with the current providers. This is not recommended as the Council currently funds two providers (with East Sussex funding a third) and the Council is seeking to achieve a single specialist service. In addition, it is not likely that the extent of change the Council is seeking to achieve can be delivered through a service re-design.

It was suggested that the service be reserved (applicable to social, health and educational services only) to certain not for profit organisations instead of undertaking a competitive tender process. The new Procurement Regulations will permit the reservation of contracts for social, health and educational services to certain not for profit organisations, but this does not exempt these contracts from the application of the Regulations; it simply limits the type of provider that may apply to take part in the competition for the contract. The criteria for these organisations are

restrictive and may actually reduce the market further; as a result, limiting the market in this way will cause a reduction of competitive pressure. In addition, contracts awarded following this restricted process can only be awarded for a maximum of 3 years. The Council would still need to tender for these services in the open market after that 3 year period. This would impact on provider(s) as the actual procurement process would have to start at least 18 months before the contract end date i.e. in year 2 of any future contract. It would also impact on the Council's ability to evaluate the outcomes of the future model as this process would have to start before there is sufficient evidence to evaluate the change achieved.

Proper Officer:

Date: 23 January 2015

Mark Wall, Head of Democratic Services

Signed:



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22 January 2015

This record relates to Agenda Item 125

RECORD OF POLICY & RESOURCES COMMITTEE

POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: PARTIAL REVIEW OF POLLING PLACES

AUTHOR: CLAIRE WARDLE

THE DECISION

- 1) That the Committee approves the following:
 - (a) that the Parish Room, Church of the Sacred Heart, Norton Road be used as a polling place for UY, Central Hove ward.
 - (b) that the Refectory Room, Brighton & Hove Sixth Form College (BHASVIC), be used as a polling place for NZ, Goldsmid ward
 - (c) that the Ajax Hall be retained as a polling place for NV, Goldsmid ward
 - (d) that a portacabin be used as the polling place for SW, Wish ward, to be sited in Saxon Road or the western side of Aldrington Recreation ground, dependent on the advice of transport planners.
- 2) That the Executive Director Finance & Resources be granted delegated authority to take the measures, as required by law, to bring the changes into effect.
- 3) That the Committee delegates to the Executive Director Finance & Resources, following consultation with the Group Leaders and respective ward councillors, the designation of alternative polling places in the event of any polling place in Brighton & Hove not being available.

ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

The recommendations have been made in line with the principles outlined in paragraph 3.2.

The polling place scheme should be approved to enable the planning and organisation for the May 2015 elections to proceed.

CONCLUSION

Details of the Returning Officer's proposals, and a summary of the responses to them, are contained in Appendix 1.

Proper Officer:

Date: 23 January 2015

Mark Wall, Head of Democratic Services

Signed:



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22 January 2015

This record relates to Agenda Item 126

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: COMMITTEE TIME TABLE 2015-16

AUTHOR: MARK WALL

THE DECISION

That the proposed time table of meetings for the 2015-16 municipal year be agreed; subject to any necessary amendments following changes to the Constitution and/or committees' requirements.

ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

The time table also lists the dates and times of other meetings such as the Police & Crime Panel and East Sussex Fire Authority and the Brighton & Hove Strategic Partnership Board; and as such there are occasional clashes with council meetings which are unavoidable.

CONCLUSION

There are none in association with this report.

Proper Officer:

Date: 23 January 2015

Mark Wall, Head of Democratic Services

Signed:



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22 January 2015

This record relates to Agenda Item 127

RECORD OF POLICY & RESOURCES COMMITTEE

COUNCIL DECISION

SUBJECT: RESPONSE TO THE SEAFRONT
INFRASTRUCTURE SCRUTINY PANEL
RECOMMENDATIONS

AUTHOR: IAN SHURROCK

THE DECISION

- 1) That the committee notes the recommendations of the Scrutiny Panel and agrees the responses to each of the individual recommendations as provided in appendix 1.
- 2) That the committee agrees a further report is considered by the Policy & Resources Committee in March 2015 as recommended by the Scrutiny Panel to outline how a seafront investment programme will be managed.
- 3) That committee agrees a further report is considered by the Policy & Resources Committee in September 2015 as recommended by the Scrutiny Panel, to outline the key challenges faced by a seafront investment programme and identify potential solutions and resources to meet the challenges.

ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

The seafront is of significant strategic importance to the city. Therefore, it is essential that the seafront is maintained and developed to ensure that the city benefits fully from this primary asset.

Within the context of the difficult financial climate, it is essential that new resources are identified and that they are used in the most effective way through a planned programme.

CONCLUSION

It is not an option to not respond to a Scrutiny report.

Proper Officer:

Date: 23 January 2015

Mark Wall, Head of Democratic Services

Signed:



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